

**RENO DISC GOLF ASSOCIATION (RDGA)
BYLAWS**

Adopted 6/15/08

ARTICLE 1

NAME AND MISSION

1. The name of this organization is the Reno Disc Golf Association (RDGA).

2. The RDGA will strive to promote disc golf in the northern Nevada area and encourage players to get involved in organized disc golf by developing and maintaining disc golf courses that are appropriate to all skill levels, by promoting organized disc golf events, and by promoting community awareness of disc golf in general.

3. The RDGA will serve as liaison between the disc golf community and the Washoe County Department of Parks & Recreation, the City of Reno Department of Parks & Recreation, and other pertinent entities as occasion calls.

ARTICLE 2

MEMBERSHIP

1. Active Membership in the RDGA is contingent upon payment of a membership fee and shall be referred to herein as Members. Membership fees will be \$40 for adults and \$25 for junior members age 18 and under.

2. The privileges of Active Membership include:
 - o Vote in RDGA officer elections.
 - o Be a member of a committee, or hold office.
 - o Have responsibility of assisting with RDGA functions where applicable.
 - o Qualify for club member discounts on merchandise.
 - o Participate in member only events.

Anyone who pays dues after November 1st of the current year shall be considered renewed through the end of the following calendar year.

3. Non-members and non-active members shall hold none of the privileges of Members.

4. Membership may be revoked or suspended by a majority of the Board per Article 8 of these By-laws.

5. Members shall be the enacting body of these By-laws and may request review and amendment to these By-laws of the Board of Directors.

ARTICLE 3

BOARD OF DIRECTORS

1. The Board of Directors shall be the governing body of RDGA and will be herein referred to as the Board. The RDGA Board will consist of three executive officers: President, Vice President, and Secretary/Treasurer.

2. Officers must be Members in good standing.

3. Members shall nominate and elect the Board.

4. A quorum of the Board shall be required to constitute an official meeting to transact business. A quorum of the Board shall consist of a simple majority of the Board.

5. Decisions made by the Board shall be considered binding on members of the RDGA.

6. Board decisions may be made by open ballot, voice vote, or by roll call. The action must receive a majority vote for approval except where otherwise specified by these By-laws.

7. If a tie in voting on an issue occurs when a simple majority of the Board is present, then the issue shall be held over until a meeting of the full Board can be held.

8. The Board shall approve the Budget.

9. The Roles and Responsibilities of the Board shall be as follows:

A. President:

- Serve as Chair of the Board.
- Set the agenda, and Chair all Board and Club Meetings.
- Assign Committees.
- Act as the tie-breaking vote except where otherwise noted in Article 3 (7) of these by-laws.

B. Vice President:

- Assume the responsibilities of the President in the absence of the President.
- Coordinate and run all elections.
- Act as liaison between the general membership and the Board.
- Assist with functions of the club.

C. Secretary/Treasurer:

- Keep record of the minutes of all Board and Club meetings, and present those minutes for approval at the next meeting.
- Maintain the official address of the club.
- Maintain the list of current and former Members.
- Oversee the website.
- Maintain the financial records of the RDGA.
- Oversee the Merchandising Committee.
- Prepare the Annual Budget and quarterly Financial Statements in coordination with all Committee Chairs
- Maintain the checking account in accordance

with these By-laws.

- Collect membership fees.
- Pay all bills of the club upon action by the Board.

10. Board officers shall be elected in accordance with these By-laws in accordance with Article 5.

11. If the office of President becomes vacant, the Vice President shall serve as President for the remainder of the term.

12. For any vacancy other than President, the Board shall appoint a replacement within 30 days of the vacancy.

13. A Board member may be removed by a unanimous vote of the remaining full body of the Board.

14. The Board may reserve the right to appoint a committee.

15. The Board shall approve Committee Chair appointments.

16. The Board reserves the right to review and amend these By-laws with final amendment (if any) reserved to the Members.

ARTICLE 4

COMMITTEES

1. Committees may be appointed by the Board or by the President as warranted.

2. Unless otherwise specified, the Committee Chair will report to the President.

3. For Permanent or indefinite committees, chair positions shall be reviewed annually at the first Board meeting of the calendar year, or as soon as practical

thereafter. Additional reviews may be conducted as needed if the Board feels the Committee Chair is not fulfilling their responsibilities.

4. Committee Chairs may seek committee members; however the chairperson is ultimately responsible for the actions and inactions of the committee.

5. Committee chairpersons shall not enter any contracts or assume any debts without authorization by the Board.

6. Committees shall develop Budgets for each activity/function and submit to the Board for approval.

7. All committee meetings shall be open to all Members.

ARTICLE 5

ELECTION PROCESS

1. Board Officers shall hold office for a 2 year term. Vice President is to be elected in odd numbered years and President and Secretary/Treasurer will be elected in even numbered years.

2. The nomination process will be held for two weeks, starting on October 15 and running through November 1. The Vice President shall accept nominations from Members. Any person nominated for more than one elected position shall choose preferred position before November 2nd at 12noon. Nominee must accept or decline nomination prior to November 2nd 12noon, by notifying the Vice-President.

3. Ballots must be received by the regularly scheduled November meeting to be counted.

4. To win an office, the candidate must receive a majority vote. If there is no clear majority, a runoff election will be held for the top two candidates. All ballots

for the runoff election must be received by November 21st.

5. The RDGA Board shall take office on January 1st following the election. The December meeting shall be a transition period with incoming officers are invited to sit in on the Board meeting, but without voting privileges.

6. No Member may hold more than one elected office. There shall be no limit to the number of committee positions, or committee chairs that a member may hold.

7. Special Elections may be held at any time at the discretion of the Board.

8. There shall be no limit to the number of terms an officer may hold his/her office.

ARTICLE 6

FINANCIAL

1. The fiscal year shall begin on January 1 and terminate on December 31.

2. Club annual membership fees shall be \$40 for adults and \$25 for junior members age 18 and under.

3. The RDGA shall not make a loan to a Board member, Tournament Director, or Member.

4. The RDGA is a volunteer organization. No fees for services rendered, may be paid unless prior approval of the Board is obtained.

5. A checking account shall be maintained to pay all expenses.

6. In the event that the RDGA is dissolved for any reason, its assets (physical and monetary) shall be dispersed as follows:

- All debts and claims shall be paid from cash on hand.

- Assets shall be sold if cash on hand is insufficient to pay all debts and claims.
- Any remaining asset, for which there are no claims or debts, shall be given to a charitable organization of the Board's choosing.

ARTICLE 7

PROCEDURE FOR AMENDING THE BY-LAWS AND PETITIONING THE BOARD

1. Proposed amendments to the By-laws may be submitted, in writing, by any Member.
2. The Board shall consider all proposals submitted to it, and inform the Membership that it:
 - Favors the proposal as presented.
 - Favors the proposal with suggested changes.
 - Is not in favor of the proposal and reviews the reasons why.
3. A proposal to amend these By-laws, approved by the Board, shall be submitted to the Vice President, who shall place the proposed amendment on the Official Ballot in November.
4. The Board shall declare adopted any proposed amendment to these By-laws that receives a 2/3rds vote by the voting Members. This includes initial ratification of these By-laws. Amendments to these By-laws become effective immediately upon adoption.
5. Should any Member fail to receive satisfaction from any Committee, or Officer, they may petition the Board by obtaining the signatures of twenty-five (25) Members. Should the Board fail to approve the amendment, the Petitioners may force the amendment on the ballot by obtaining the signatures of an additional fifteen (15) Members.

ARTICLE 8

DISCIPLINE OF MEMBERS

1. Disciplinary charges against any member may be filed in a written petition signed by at least five Members and submitted to the Board.
2. Should the Board decide to take action, a hearing date shall be established and the accused and accusers will be notified. The charges will be discussed with all the parties having equal opportunity to present their case.
3. The Board may suspend the Membership of any Member for a specified time, up to and including a permanent ban, by a 75% vote of the full Board. Membership fees must be refunded pro rata.
4. The Board may remove any Officer by a unanimous vote of the full Board not including the Board Member in question.

ARTICLE 9

MEETINGS

1. Meetings will be open to all members of the RDGA. All RDGA members are encouraged to attend. The club is here for the members and run by the members.
2. Meetings will be held the second Tuesday of each month.
3. The December meeting will also serve as the annual meeting and a full and complete annual accounting of the financial condition of the club shall be made to all club members.
4. Special meetings may be called at any time by the RDGA President. If such a meeting is to occur, the RDGA President must give all members 2 weeks notice with notification

occurring via the members preferred method of communication.

5. Monthly meetings will generally serve as a forum for discussing and voting on RDGA business. All RDGA members receive equal vote on issues up for vote in RDGA meetings.